



CLINICAL DOCUMENTATION TRAINING SERIES

Mastering Progress Notes: Improve Content, Efficiency, & Compliance

Write simplified notes that track progress, reduce audit risk, and showcase your high-quality care.

Person-Centered Treatment Planning: Behavioral Health Best Practices

Develop efficient and measurable plans that empower the individuals you serve.

2024 Dates & Registration Info:
shapirotherapy.com/training

VIRTUAL
INSTRUCTOR-LED
TRAININGS

HIGHLY
INTERACTIVE &
ENGAGING

ALL SKILL LEVELS

3 CE CREDITS EACH:
CLINICAL SOCIAL
WORK*



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Training Facilitator
Shapiro Training & Consulting

*Details on next page...

Mastering Progress Notes: Improve Content, Efficiency, & Compliance

1:00 AM – 4:15 PM Eastern Time, Course fee: \$40

Whether called case notes, encounter notes, or progress notes, documenting service delivery is a universal aspect of care from psychotherapy to case management. It helps us organize and track our treatment progress and serves as the primary documentation of our high-quality care that keeps us accountable to both clients and payors. It's also time-consuming, confusing, and the most-commonly audited part of the clinical record, which creates legal and financial risk for our practice.

This interactive live web training is designed for both new and experienced practitioners who wish to improve the quality and efficiency of their service documentation. It will simplify the competing demands and best practices of progress notes to help improve the quality of your documentation skills and your ability to organize and track progress of your treatment.

Learning Objectives:

1. Explain how to align progress notes to the treatment plan and use them to measure progress
2. List common audit triggers, fraud risks, and reasons for payback
3. Describe standard progress note formats and required elements
4. Compose comprehensive person-centered progress notes

*Mastering Progress Notes: Improve Content, Efficiency, and Compliance, Course #4552, is approved by the Association of Social Work Boards (ASWB) Approved Continuing Education (ACE) program to be offered by Shapiro Training & Consulting as an individual course. Regulatory boards are the final authority on courses accepted for continuing education credit. ACE course approval period: 11/29/2022 - 11/29/2024. Social workers completing this course receive 3 Clinical continuing education credits.

Person-Centered Treatment Planning: Behavioral Health Best Practices

1:00 AM – 4:15 PM Eastern Time, Course fee: \$40

Whether you're a therapist in private practice or a community-based clinician, treatment planning is likely an important core function that drives your service delivery. Done well, it has the power to transform your care and the recovery of those you serve. Done poorly, and it can feel like a frustrating paperwork requirement, resulting in disorganized treatment, disengaged clients, and increased legal or financial risk.

Using a person-centered approach to care, this training will simplify the treatment planning process and teach you best practices that are common across the mental health and substance use field. You'll learn how to empower clients to be the driver of their care while still meeting the regulatory requirements of your practice setting.

Attendees in this live interactive web training will practice writing person-centered goals, objectives, and interventions and audit a comprehensive treatment plan.

Learning Objectives:

1. Integrate client, provider, and payor expectations into a comprehensive person-centered treatment plan
2. Compose goals that reflect desired long-term changes, and SMART objectives that measure their progress
3. Create intervention statements that organize care and support goal/objective accomplishment

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